

**Laura Anderson Bayard**  
***Emerita*, University of Notre Dame**  
**(412) 904-3808 (Home) (574) 276-9848 (Mobile) / [lbayard@nd.edu](mailto:lbayard@nd.edu) / <https://www3.nd.edu/~lbayard/>**

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#### **HIGHER EDUCATION**

University of Pittsburgh, Master of Library Science, 1974  
SLIS, 9 postgraduate credit hours, 1977-1978  
Indiana University of Pennsylvania (PA)  
3 postgraduate credit hours, 1978  
Shippensburg State College (PA), Bachelor of Science, Secondary Education, 1969  
Majors: English, Library Science

#### **POSITIONS HELD/ ACADEMIC RANKS ATTAINED**

University of Notre Dame (IN), Hesburgh Libraries, 1989-2018  
Rank: Librarian  
Outreach Services Librarian, Teaching, Research and User Services (TRU) Program, 2016-2018  
Outreach Services Librarian, Academic Outreach & Engagement Program, 2012/2013-2015/2016  
Head, Documents Access & Database Management Dept., 2001/2002-2011/2012  
Head, Catalog and Database Maintenance (CADM)/ Government Documents Technical Services (GDTS),  
1999-2001  
Bibliographic Access Management Team (BAMT), 1999-2001  
Coordinator, 2000/2001  
Concurrent Appointment: Indiana University at South Bend (IN),  
School of Library and Information Science, Spring 1997  
Rank: Associate Faculty  
L520 Bibliographic Access and Control  
Library Faculty Affirmative Action Officer, 1995-  
Librarian-In-Residence Program, Coordinator, 2000-2017  
Library Liaison to Program of Liberal Studies (PLS), 1993/94-2014/2015  
Head, CADM, 1989-1999  
Monographic Cataloging Management Coordinators (MC<sup>2</sup>), 1996-1999  
Palm Beach County Public Library System (FL), Cataloger, 1987-1989  
Indiana University of Pennsylvania (PA)  
Rank: Assistant Professor  
Government Documents/ Reference Librarian, 1985-1986  
Technical Services Librarian, 1977-1982

#### **DISTINCTIONS, HONORS, AWARDS**

Paul J. Foik, C.S.C. Award recipient, 2002  
Promotion to Associate Librarian, 1993; to Librarian, 2003; to *Emerita*, 30 June 2018  
Byrne Fund Award recipient (with Stephen M. Hayes), 1992

#### **PROFESSIONAL MEMBERSHIPS AND SERVICE**

American Library Association (ALA), 1988-  
ALA Ambassador, Membership Pavilion, ALA Annual Conferences, 2012-2015, 2017 (invited)  
GODORT, 2012-2014  
MAGIRT, 2012-2014  
Library Leadership & Management Association (LLAMA), 1990-

LLAMA Diversity Task Force, 2010/2011 (appointed)  
     LLAMA Program Committee (appointed), 1995-2010 (4 terms)  
 LAMA Strategic Planning Implementation Committee, 2006-2008 (2 terms)  
     Liaison to the Program Committee, 2008  
 LAMA Nominating Committee, (invited) 2003  
 LAMA Special Conferences & Programs Committee, 2002-2006 (2 terms) Chair, 2005/2006  
 LAMA Diversity Officers Discussion Group, 2001-2015, co-chair, 2002-2005  
     Liaison to National LAMA Institute Committee, 1998/1999  
     Liaison to Middle Management Discussion Group (MMDG), 1996-1999  
     Working Group: Response to Initiative to Reinvent ALA Conference, (invited) 1995  
 Association for Library Collections and Technical Services (ALCTS), 1990-1997  
 Statistics Section (SS), 1995-1997  
     Data Collection for Library Managers (appointed), 1995-1997  
 Middle Management Discussion Group (MMDG), 1991-1996  
     Chair, 1994/1995  
     Program Committee, Chair, 1992-1994  
 Library Organization and Management Section (LOMS), 1990-  
 Systems and Services Section (SASS), 1990-1995, 1997- (member)  
     Nominating Committee, 2011/2012  
 Reforma, 2001-2002  
 Indiana Library Federation (ILF), 1999-2010  
     Search Committee for ILF Executive Director (appointed), 2009  
     Executive Board, ILF, Director-At-Large (elected), 2003-2006  
     Technical Services Division of the ILF, Executive Committee, At-Large (elected), 1999/2000; 2000/2001;  
     Vice Chair, 2001/2002; Chair, 2002/2003; Past-Chair, 2003/2004  
     Contract Cataloging Registry [committee project] (co-designed)  
     Annual Conference Planning Meeting (Indianapolis, IN) 1999-2001; (Kokomo, IN) 2002-2004  
 Indiana Light Archive Task Force, June 2006-2010  
 IFLA (International Federation of Library Associations and Institutions), 2002-2003  
 INDIGO (Indiana Networking for Documents and Information of Government Organizations), 2002, 2011-2014,  
 2016-  
     INDIGO Summer Meeting, Notre Dame, 10 July 2013, Planned/hosted  
     Government Information Day, Indianapolis, 9 April 2013, Planning Committee  
 NOTIS Cataloging & Authorities Special Interest Group, 1990-1994  
     Secretary, 1990-1992 (elected)

### **Professional Development**

ARL Liaison Institute (Notre Dame, IN: 27 September 2017)  
 PPO/ACRL LTC: Introduction to Dialogue & Deliberation for Academic Libraries (Webinar 13 September 2017)  
 Writing & Rhetoric Retreat for Librarians (Notre Dame, IN: 25 August 2017)  
 Implicit Bias presentation (Notre Dame, IN: 22 March 2017)  
 The Kaneb Center Summer Reading Group: *Spark of Learning* (Notre Dame, IN: May-June 2017)  
 Bystander Intervention training (Notre Dame, IN: 1 February 2017)  
 ALI Unconference (Terre Haute, IN: 20 July 2016)  
 The Kaneb Center Summer Reading Group: *Small Teaching* (Notre Dame, July 2016); James Lang, author talk  
 (Notre Dame, IN: 29 September 2017)  
 "Teaching Information Literacy Threshold Concepts: Lesson Plans for Librarians," [Webinar] (Schaub & McClure,  
 2015, July 29) IN *An ACRL Presents Webinar*. Retrieved from <https://www.youtube.com/watch?v=T1Hr-toTfgM&feature=youtu.be>

The Kaneb Center Summer Reading Group: Make it Stick (Notre Dame, July 2015); book talk with M. Havert Instruction Community of Practice, 7 October 2015.

Indiana University Libraries Information Literacy Colloquium, 3<sup>rd</sup> (South Bend, IN 2014), 4<sup>th</sup> (Kokomo, IN 2015)

“Revising, Refreshing, Reframing our Practice: Information Literacy, Threshold Concepts, and the New ACRL Framework,” Information Literacy Summit (Moraine Valley Community College Library, Palos Hills, IL, 10 April 2015)

*Dynamic One Shot Instruction* [Online course] with Buchanan, Heidi & McDonough, Beth. 4 weeks beginning 15 July 2013) IN *ALA Editions eCourse*

ILF Annual Conferences, 2000-2005

ALA Annual Conferences, 1988-2015, 2017

ALA Mid-winter Conferences, 1990-2013

Leading with Impact Institute (Human Resources, Notre Dame), September 2010-May 2011.

“Diversity and the Bottom Line: Why Diversity Matters to You” (Mendoza College of Business, Notre Dame), 5-6 February 2010.

ARL Management Skills Institute II (Hesburgh Libraries, Notre Dame), 28-30 July 2009.

*WebWise 2.0: The Power of Community* (Miami Beach, FL), 5-7 March 2008.

*WOW! Where Next? Living the Future* 6 conference (Tucson, AZ), 5-8 April 2006.

*Inspiring Discovery: Unlocking Collections*. WebWise conference (Los Angeles, CA), 15-17 February 2006.

*The Future of Government Documents in ARL Libraries*. ARL symposium (Washington, DC), 8-9 September 2005.

XML Workshop (Business Information Commons, Notre Dame, IN), 7 April 2005

*OBE [Outcomes-based Evaluations]: IMLS Workshop*. (Washington, DC), 16-17 December 2004.

*Creating Library Leaders for the 21<sup>st</sup> Century: What It Takes to Take the Lead*. LAMA 3<sup>rd</sup> National Institute (Palm Springs, CA), 18-20 November 2004.

*ARL's Effective Decision Making Online Lyceum*. 13-24 September 2004.

*Living the Future 5*. ARL, OLMS, and ACRL library conference on strategically striving and surviving, (Tucson, AZ), 14-17- April 2004.

*The E-ssential Library: Creating and Sustaining Our Leading Edge*, LAMA National Institute (Naples, FL), 14-16 November 2002.

“Alcohol and Drug Awareness.” University of Notre Dame Human Resources, 30 September 2002.

*Libraries for Life: Democracy, Diversity, Delivery*, 68<sup>th</sup> IFLA General Conference and Council, (Glasgow, Scotland), 18-24 August 2002.

“ACRL Legislative Advocacy Workshop.” ALA Preconference (Atlanta, GA), 14 June 2002.

INDIGO business meeting and program, *Survivor or Victim: Library Access Following 9/11*. Inlow Hall, IUPUI Law School (Indianapolis, IN), 23 May 2002.

*Living the Future 4*. ARL, OLMS, and ACRL library conference on organizational renewal, (Tucson, AZ), 24-27- April 2002.

CIC/ARL Conference, *Diversity Building a Strategic Future* (University of Iowa, Iowa City) 4-6 April 2002.

*Steering by Standards*. OCLC Institute, Satellite Video Conference series, (McKenna Hall, Notre Dame, IN), 26 March, 29 May 2002.

*New Leadership Challenge: Teaming Principles with Practices in a Time of Change*. 6<sup>th</sup> annual Worldwide Lessons in Leadership Series, Satellite Video Conference (Notre Dame, IN), 7 November 2001.

*The Role of Assessment in Advancing Diversity for Libraries* (ARL/OLMS Online Lyceum), 10 September-12 October 2001.

ILF Leadership Workshop (Plainfield, IN), 13 June 2001.

*Of Equity of Access, Recruitment and Diversity and Reaching our Workforce*, a presentation by ALA President-Elect, John W. Berry, Reforma Midwest Chapter Meeting (Des Plaines, IL), 24 April 2001.

Clifford Lynch Lectures on digital library issues and intellectual property in the digital age (Notre Dame, IN), 28 March 2001.

*Preservation Environments for Museums, Libraries, and Archives* (Notre Dame, IN), 26 February 2001.

Digital library observation tour, (Cornell University, Ithaca, NY), 27-28 September 2000.  
 Reforma National Conference (Tucson, AZ), 3-6 August 2000.  
*Metadata: Libraries and the Web— Retooling AACR and MARC21 for Cataloging in the Twenty-first Century*, (ALA ALCTS preconference, Chicago, IL), 6-7 July 2000.  
 North American Aleph Users' Group (NAAUG) Meeting (Notre Dame, IN), 31 May-1 June 2000.  
*Building Earth's Largest Library* (National satellite teleconference, Notre Dame, IN), 28 October 1999.  
*Navigating toward the New Millennium* (Panel presentation : IUSB, South Bend, IN) 4 June 1999.  
*Decision-making Workshop*, (ARL, Notre Dame, IN) 29-31 March 1999.  
*University Libraries' Symposium on Learning in Libraries* (Notre Dame, IN), 10 March 1999.  
*Managing Metadata for the Digital Library: Crosswalks or Chaos?* (ALCTS/ LITA, Washington, DC), 4-5 May, 1998.  
*The Age of Technology: Your Guide to Change Management* (American Association of Law Libraries and West Group Satellite Video Conference, Notre Dame, IN), 16 April 1998.  
*Staffing Issues for the Year 2000: Managing and Working the Libraries of Tomorrow* (LAMA Institute of the Year, Baltimore, MD), 5 December, 1997.  
*Tradition and Innovation: Technical Services for the 21st Century* (Ohio Valley Group of Technical Services Librarians Annual Conference, Notre Dame, IN), 17-18 April 1997.  
*Minority Recruitment Strategies: Promoting Career Opportunities in the Library and Information Science (LIS) Professions* (ARL Seminar, Chicago, IL), 30 Sept.-1 Oct. 1996.  
*In or Out: In-house Innovation and Outsourcing: Technical Services Alternatives for the 90s* (ALA Pre-conference, New York, NY), 5 July 1996.  
*Mass Deacidification for Paper-based Collections*, (Video conference, Notre Dame, IN), 26 October 1995.  
*Brother, Can You Paradigm?: Tradition & Technology in Tomorrow's Libraries* (Plymouth, IN), 7 September 1995.  
*Transforming Culture: Creating a Learning Organization Post-Conference* (Washington, DC), 23 April 1994.  
*First International Conference on TQM and Academic Libraries* (Washington, DC), 20-22 April 1994.  
*Implementing Total Quality Management* (Career Tracks Management Seminar, South Bend, IN), 18 March 1994.  
*ARL OMS Basic Management Skills Institute* (Detroit, MI), 14-17 September 1992.  
*NOTIS Users' Group Meeting (NUGM)* (Chicago, IL), October 1992 (presenter)  
*NUGM* (Chicago, IL), October 1991.  
*OCLC Prism Training* (Notre Dame, IN), 1991.  
*Literacy Workshop for Foreign Students* (Mishawaka, IN), November 1990.  
*ALSA Workshop on Conflict Management* (South Bend, IN), 2 October 1990.  
*Literacy Workshop* (Mishawaka, IN), September/October 1990.  
*Solinet Workshop on Sound Recordings* (University of Miami, Miami, FL), 3 May 1989.  
 Florida Library Association Annual Conference (Miami, FL), 1988.  
*Dialog2 Training* (Philadelphia, PA), 1986.

## **GRANTS & SPONSORED RESEARCH**

LSTA Project to Expand Modalities for Instruction through Effective Technologies, 2008, Principal Investigator (Successful)  
 IMLS, Laura Bush 21st Century Librarian Panel. (Washington, DC) 27-28 March 2006, Panelist (Invited)  
 IMLS Librarians for the 21<sup>st</sup> Century Grant, 2004-2008, Principal Investigator (Successful)  
 1<sup>st</sup> Source Foundation Grant, 2004, Principal Investigator (Unfunded)  
 IMLS Recruiting and Educating Librarians for the 21<sup>st</sup> Century, 2003, Principal Investigator (Unfunded)  
 ALA LAMA Cultural Diversity Grant Award, 2002, Principal Investigator (Successful)  
 Institute of Museum and Library Services (IMLS), Research and Demonstration National Leadership Grants program, 2001, Field Reviewer (Invited)  
 Institute of Museum and Library Services (IMLS), Preservation and Digitization National Leadership Grants program, 2000, Field Reviewer (Invited)

## PUBLICATIONS

- "The Indiana Light Archives for Federal Documents: What, Why, How," [Webinar] (Bayard, Brown-Harden, & Chapman, 2015, August 5) IN GPO's *FDLP Academy Webinars and Webcasts* series. Retrieved from [http://login.icohere.com/connect/d\\_connect\\_itemframer.cfm?vsDTTitle=Indiana%20Light%20Archives%20for%20Federal%20Documents%3A%20What%2C%20Why%2C%20How&dseq=21288&dtseq=95815&emdisc=2&mkey=public1172&vbdTA=0&viNA=0&vsDTA=&PAN=2&bDTC=0&topicType=standard%20default%20linear&vsSH=A](http://login.icohere.com/connect/d_connect_itemframer.cfm?vsDTTitle=Indiana%20Light%20Archives%20for%20Federal%20Documents%3A%20What%2C%20Why%2C%20How&dseq=21288&dtseq=95815&emdisc=2&mkey=public1172&vbdTA=0&viNA=0&vsDTA=&PAN=2&bDTC=0&topicType=standard%20default%20linear&vsSH=A)
- "Notre Dame's Librarian-in-Residence Program," *Indiana Libraries*, 28, no. 2: 16-19 (2009) Special issue on employment for new librarians (Invited)
- "The Indiana Light Archive for federal Documents: A model for the nation" with Mike Lutes, documents reference librarian. *Access*, 92 (Spring 2008): 5 (Invited) Available online at: <http://www.library.nd.edu/advancement/Access.shtml>
- "Project to Recruit the Next Generation of Librarians: The First Year" with Linda Fisher, associate professor, Indiana University South Bend, *Indiana Libraries*, 25, no. 2: 9-15 (Invited)
- "Two Librarians-In-Residence Appointed." *Access*, 87 (Fall 2005): 6 (Invited)
- "University Libraries Awarded IMLS Grant," *Access*, 85 (Fall 2004): 1+ (Invited)
- "A Diversity Success Story: Summer Program '02," *Access*, 81 (Fall 2002): 1+ (Invited)
- "Commitment, Cooperation, and Coordination: The Librarian-In-Residence Program at the University of Notre Dame," with G. Margaret Porter, in CIC/ARL Conference, *Diversity, Building a Strategic Future*, University of Iowa, Iowa City, IA, 4-6 April 2002. Available [www.lib.uiowa.edu/wwwarchive/cicdiversity/bayard.doc](http://www.lib.uiowa.edu/wwwarchive/cicdiversity/bayard.doc) (Refereed)
- "Librarian-in-Residence Program Begins at Notre Dame." *Access*, 78(Spring 2001): 6. (Invited)
- "Including Web Sites in the Online Catalog: Implications for Cataloging, Collection Development and Access," with G. Margaret Porter, in *Journal of Academic Librarianship*, 25 (September 1999): 390-394. (Refereed)
- "Government Documents and the Depository: The Notre Dame Contribution," with Stephen M. Hayes, exhibit on the Libraries' history, *What Is Written Remains*. University Libraries' Special Collections, May-December 1994. (Designed and mounted)
- "Guide to the New UNLOC," *Access*, 46 (September 1991): 1-2. (Invited)

## BOOK CHAPTERS

- "Abracadabra! From a Web Site to a MARC Record," in *Cataloging the Web: Metadata, AACR, and MARC 21*, ed. Wayne Jones, Judith R. Ahronheim, and Josephine Crawford. Lanham, MD : Scarecrow Press, 2002. (Invited)
- "Government Documents and the Depository: the Notre Dame Contribution," with Stephen M. Hayes, in *What Is Written Remains: Historical Essays on the Libraries of Notre Dame*, ed. Maureen Gleason and Katharina J. Blackstead. Notre Dame, IN : Notre Dame Press, 1994. Reviewed. *The Library Quarterly*, 66(April 1996): 230-232. Cited. Sill, Laura A. "The Next Chapter: Expanded Access to Government Documents," *Access*, 61(April 1995): 1-2.
- "Case Study: Government CD-ROM Information in the University of Notre Dame Libraries," with Stephen M. Hayes, in *Depository Libraries Use of Technology*. Norwood, NJ: Ablex, 1993.

## LECTURES AND ADDRESSES

- "Hesburgh Libraries' Diversity Initiatives: History, Analysis, & Management" *Programs That Work for Diversity*, ILF Annual Conference, Indianapolis, Indianapolis, 19 November 2008. (Invited Panelist)
- "Project to Recruit the Next Generation of Librarians:2005, the First Year," with Linda Fisher, associate professor, Indiana University South Bend, at ILF District 1 Conference, South Bend, IN, 4 October 2005. (Invited)
- "Programming for Diversity in Indiana Libraries: Recruiting for the Future," with Jessica Kayongo, assistant librarian, at ILF Annual Conference, Indianapolis, 23 March 2005) (Refereed)
- "Outsource Your Expertise! Be a Library Consultant," ILF Annual Conference, 14 April 2004) Jennifer Younger, presenter; C. McCall, Presider; (Program coordinator) (Refereed)

"ND's Library Summer Program 2002: A LAMA Cultural Diversity Grant Award Winning Proposal," *Breakthroughs in Cultural Diversity*, (LAMA Cultural Diversity Committee, ALA/ CLA Conference, Toronto, Ontario, Canada, 20-25 June 2003. Slide presentation available at: <https://www3.nd.edu/~lbayard/> (Invited)

"Introduction to Cataloging DVD's" ILF Annual Conference, 14-16 April 2003 (Program coordinator) (Refereed)

"Final Solution? *Serials Solutions!* ILF Annual Conference, program coordinator, 29 April-1 May 2002. (Refereed)

"The Jeopardy Game of Government Publications: When You Know the Answers, You Can Help Your Patrons," with Linda Fisher, associate -professor, Indiana University South Bend, at ILF 2002 Annual Conference, Indianapolis, IN, 29 April-1 May 2002. (Program coordinator and co-presenter) (Refereed) Encores at University of Notre Dame Libraries, 30 May 2002, 9 July 2002; at Indiana University South Bend, 10 July 2002.

"Commitment, Cooperation, and Coordination: The Librarian-In-Residence Program at the University of Notre Dame," with G. Margaret Porter, librarian, at CIC/ARL Conference, *Diversity, Building a Strategic Future*, University of Iowa, Iowa City, IA, 4-6 April 2002. (Refereed)

"But How Was I Supposed to Know My Library Has That? : Using jake to Discover Electronic Journals." ILF Annual Conference, 11 April 2001 (Program coordinator) (Refereed)

*Including Web Sites in the Online Catalog: Cataloging Free Web Sites*, ILF District One Conference, Cataloging Talk Table, Notre Dame, IN, 3 October 2000. (Invited)

"Abracadabra! From a Web Site to a MARC Record," *Metadata: Libraries and the Web--Retooling AACR and MARC21 for Cataloging in the Twenty-first Century*, Association for Library Collections & Technical Services (ALCTS) preconference, Chicago, IL, 6-7 July 2000. Slide presentation available at: <https://www3.nd.edu/~lbayard/> Encore presentation (Notre Dame, IN), 27 July 2000.

*Including Web Sites in the Online Catalog*, ILF 2000 Annual Conference, Indianapolis, IN, 14 March 2000. Presentation available from Web page: <https://www3.nd.edu/~lbayard/>

"Timetable and Forms," *LAMA Program and Publications Workshop*, ALA Midwinter Conference, Philadelphia, PA, 30 January 1999.

"Successful Teambuilding: Managing to Survive the Challenging '90s," LAMA MMDG, ALA, Miami, FL, 27 June 1994. (Created and moderated) (Refereed)

"Identifying Library Critical Processes," University Libraries' Administrators and Managers, University Club, Notre Dame, IN. 11 May 1994. (Invited)

"What Are Analytics Anyway? And Why Are They Out To Get Me?" *Analytics in the NOTIS Bibliographic File*, NUGM meeting, Chicago, IL, 10 October 1992.

*When Employees' Problems Make Problem Employees*, LAMA MMDG Meeting, ALA Midwinter Conference, San Antonio, TX, January 1992. (Moderated)

## UNIVERSITY SERVICE

Faculty Senate Ad-hoc Committee, 2001

Academic Affirmative Action Committee (AAAC), 1997-2005. (University presidential appointment, 5 two-year terms) 2005/06- (University presidential appointment, 1 three-year term)

Promotion & Retention Subcommittee, 1999/00, Chair, 2000/01

Mentoring Initiative, (developed for the AAAC and the Office of Cultural Diversity)

Annual Report Subcommittee, 1997-1998

Faculty Senate (elected), 1994/1995-1999/2000

Nominations Committee, 2000

Select Committee on Political Action, Chair, 1997/1998

Faculty Senate Ad Hoc Committee on Forums, 1996/1997

Executive Committee, 1995/1996-1999/2000

Treasurer (elected, 5 one-year terms), 1995/1996-1999/2000

Standing Committee on Administration, 1994/1995-1999/2000

Ad Hoc Faculty Senate Self-Study Committee, 1994/1995  
Faculty Senate Ad Hoc Committee on Women's Concerns (appointed), 1993/1994

### **LIBRARY SERVICE**

The New Diversity Committee, member, 2017-  
LibPAS Implementation Project, co-chair, 2011/2012  
Strategic Planning Task Force Committee: Space, 2010  
Strategic Planning Task Force Committee: External Collaboration, 2010  
Preservation Space & Storage Task Force, 2010  
Computer Cluster Task Force, member, 2008  
ISDA Diversity Group, coordinator, 2005/2007.  
ISDA Institutional Digital Repository Team, member, 2005/2006.  
ISDA IT-Training Team, member, 2005/2006.  
Search Committee for Head of Preservation Dept., chair, 2005.  
Time Study Working Group, 2003/2004.  
MyLibrarians, 2002  
Library Strategic Planning Steering Committee, 2002  
Library Renovation Committee: Shelving, Microform & Maps Working Group, 2000/2001  
Diversity Committee, chair, 2000-2017  
Libraries' diversity programming coordinator, 2000  
Library Faculty/ Staff Training & Development Committee, chair, 1999-2011  
Aleph Working Group Ad Hoc Committee on Authorizations, member, 1999/2000-2003/2004.  
Theology/ Catholic Americana Cataloger Search Committee, member, 1998-1999.  
Working Group on Bibliographic Access to Electronic Products, member, 1998  
Library Administrators & Managers Committee (LAM), member, 1997-1998/1999, 2000/2001-2010/2011  
Electronic Products Discussion Group, member, 1997  
Executive Committee of Library Faculty, *ex officio*: 1996/1997, 1999/2000, elected: 2003/2005; co-chair, 2004/2005  
OVG STL 1997 Conference Planning Committee, member, 1996-1997  
Task Force on Technical Processes, member, 1996  
Marcive Product Implementation Team, co-chair, then chair, 1994/1995  
NIPCOM Ad Hoc Committee on NOTIS Serials Check-In Module, member, 1993  
Continuing Improvements in Library Services (CILS), member, 1993-1995  
Faculty Work Station Project Committee, member, 1993-1994  
Cataloging Dept. Sections Heads' Group, member, 1992-1995  
NOTIS Marc Holdings Record Product Implementation Team, chair, 1992/1993  
NIPCOM Subcommittee on Authorization Standards, member, 1992  
Advancement Team, member, 1991-1995  
Cataloging Dept. Advisory Group, member, 1990-1992, 1993-1996  
Bibliographic Instruction Committee, 1990-1992  
    Subcommittee on Evaluation, chair, 1990-1992  
Committee on Appointments & Promotions (CAP), member, 1990-1991; 2003-2005; 2007-2009, Vice-Chair, 2008/2009  
Technical Services Advisory Committee, member, 1989-1994

### **COMMUNITY SERVICE**

Literacy volunteer, 1990-1995

## OTHER NOTABLE CONTRIBUTIONS

LAMA's Annual Welcome/Orientation for New and Prospective Members, panelist, ALA Annual Conference, Orlando, FL, 27 June 2004. (Invited)

*Highlights of Living the Future 5, Desert Blooms*, with N. Butterwick, J. Bessler, S. Dietl University Libraries, 18 May 2004 PowerPoint presentation.

"Statement of Commitment to Affirmative Action and Diversity in Conducting Library Faculty Searches," (Adopted by the Library Faculty, April 2004, subsequently published, *Library Faculty Manual, III.G.*)

First Year Studies Orientation Discussion Leader. University of Notre Dame. Fall, 2003, 2006.

"Annual Report of the Documents Access & Database Management Department," in University of Notre Dame. Library. *Annual Report*, 2001/2002-2011/2012. Some years are digitized.

"Annual Report of the Bibliographic Access Department," in University of Notre Dame. Library. *Annual Report*, 2000/01.

IMLS: An Orientation, presenter, University Libraries, 20 November 2000.

Campus Ministry's organization of collections meeting, consultant, 2 August 2000.

"University of Notre Dame Libraries Librarian-in-Residence Program," developer, 2000.

Aleph GUI OPAC training session, developer and co-presenter, December 1999.

*Proposal for a Structure...for ...Bibliographic Access to...Government Documents*. Unpublished, October 1998.

"Report to the Faculty Senate from the Select Committee on Political Action." Research report. (Accepted 8 April, 1998; published as "Appendix D, Faculty Senate Journal," *Notre Dame Report*, no. 18, June 12, 1998), p. 419-420.

Web site cataloging pilot project, in partnership with Collection Development, with Thomas Lehman, Bartley Burk. Spring semester, 1998.

"Annual Report of the Faculty/ Staff Training & Development Committee" in University of Notre Dame. Library. *Annual Report*, 1998/99-

"Cataloging Department Annual Report" [overview], in University of Notre Dame. Library. *Annual Report*, 1997/98.

*PLS: I Ching*, designer, exhibit for collection development, mounted by G. Rugg. Hesburgh Library Concourse, spring, 1997.

University of Notre Dame. Library. Electronic Products Discussion Group. *Recommendations on the Processing of Electronic Products*. L. Sill, chair. Unpublished, 17 October 1997.

"CADM" [Annual report] in University of Notre Dame. Library. *Annual Report*, 1996/1997-1998/1999

University of Notre Dame. Library. Cataloging Advisory Group. *Bibliographic Control in the Notre Dame Libraries for the Twenty-first Century, A Report and Proposals*. Unpublished, May 1996.

"Faculty Senate's Survey of Departmental Chairs on Faculty Recruiting & Hiring: Report" with Clive R. Neal. (Approved 7 March 1996; published as "Appendix D, Faculty Senate Journal," *Notre Dame Report*, no. 16, May 3, 1996), p. 415-419.

*Final Report of Subcommittee on Evaluation of BI Tours*. Unpublished, June 1992.

Bibliographic Instruction sessions, instructor, 1990-1993.

"University Libraries' Affirmative Action Policy." (Approved 1991; subsequently published, *Library Faculty Manual*)

*CADM's Processes to Add Gifts & Sales' Copies and Volumes* [Research report] Unpublished, 1990.